

S.N.J.B'S

Smt K. B. Abad Homoeopathic Medical College, Shri R. P. Chordiya Hospital &
Bhamasha Shri V. D. Mehata, Dev-Vijay P.G. Institute of Homoeopathy & Research Centre
Neminagar, Chandwad

PERFORMANCE APPRAISAL FOR NON TEACHING STAFF

1.	Name	Mr. Kiran Mhasu Pagar
2.	Post	Sr. clerk.
3.	Department	office.
4.	Length of service in the present or similar post	17.3 Yrs.
5.	Date of Appointment	04-03-2008
6.	Duration of Appraisal	01-07-2024 TO 30-06-2025
7.	Brief description of duties with objectives for the given period	All given work by Authority Admission Process (ARA, AEP Portal) MUHS, Mandate & Affiliation, ACH, Inspection
8.	How do you assess your own performance against the given target objectives?	Complete the work within time. Set Parameters & Goals to complete work within stipulated time.
9.	Mention special or good work, if any, performed during the period	Admission Process, ACH Inspection.
10.	Leave record (Availed)	CL :- 08 ML :- 02 EL :- 15 OD :- 02 DL :- — Others :- —
11.	a) Number of seminar, conference, workshop, ROTP & CME attended b) Number of articles published c) Number of work as resource person in other institutes	Attend workshop at University.

Date: 13/06/2025

Place: Chandwad

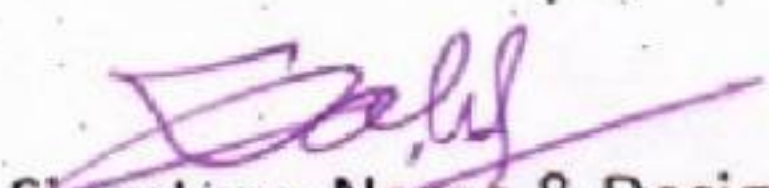
KPagar

Mr. K. M. Pagar Sr. Clerk.
Signature, Name & Designation

Evaluation by Reporting Officer		
1	Do you agree with the self assessment made by the staff?	Yes
2	Mention performance of the staff (Performance indicators & domain)	{ Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5 }
	A Application of skills	4
	B Inter personal relations with Students	4
	Colleagues	3
	Authorities	4
	Parents & Others	4
	C Intellectual abilities (General, technical & Special)	3
	D Administrative capability & ability (Including judgement, initiative & drive)	3
	E Integrity, Coordination & Character	3
	F Any special work done, of special consideration	All Inspection related, & others
3	Fitness to continue in the present post	Fit
4	Fitness for promotion	Yes
5	General assessment	Good.

Place: Chandwad

Date: 21.6.25


Signature, Name & Designation
Of Reporting Officer.

Remark on the Appraisal & assessment by the authority:

Good, recommends for regular increment

Coordinators

Principal

21.6.25

SNJB's

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PERFORMANCE APPRAISAL FOR
R.M.O. / M.O. / ASSIT. PROFESSOR / ASSO. PROFESSOR / PROFESSOR

A GENERAL INFORMATION :

- 1 Name : Dr Mr Suvarna Rajesh Kale
- 2 Date of Birth : 01/07/1969
- 3 Address : Flat No 6, PSD Avenue, Laxmi Nagar, Behind
Magnum Hospital, Patel lane no 1, college Road, Nashik
Phone : 9422153953
- 4 Qualification : BHMS MD (Reperatory)
- 5 Name of Department : OBGYN
- 6 Designation : Associate Prof
- 7 Date of Appointment :
a) In the Institution : 20/11/2000
b) In the present post : 12/10/2010
- 8 Total Experience : 25 yrs
- 9 Duration of appraisal : Sept 24 - Sept 25
- 10 Leave record (Availed) : CL :- 8 ML :- 6 EL :- -
OD :- 2 DL :- 7 Others :- -
- 11 a) Number of seminar, conference, workshop, ROTP & CME attended. :- 4
b) Number of articles, papers published. :- -
c) Number of work as resource person in other institutes :- 2

B PERFORMANCE OF ENGAGING LECTURES / PRACTICAL :

Sr. No.	Class / Course	Subject taught	No. of Lectures target	Lectures Actually engaged	Percentage target achieved	Average of col. (6)	Performance	Points achieved (Performance K.S)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
01	III BHMS (Theory)	Obst	48	46	96%	98%	Excellent -1.0 (100-91)	1 x 5 = 5
02	III BHMS (clinical)	Obst	16	17	100%		Good-0.7 (90-71)	
03							Average 0.5 (70-51)	
							Poor-0.2 (50-00)	

C PERFORMANCE OF STUDENTS' ATTENDANCE :

Sr. No.	Class / Course	Subject taught	Sum of students Present	Lectures Actually engaged	Student on Roll	Average of Attendance = (4)X100 ÷ (5)X(6)	Performance (Average of Col. 7)	Performance	Points achieved (Performance X 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
01	III BMS (theory)	Obst	3395	46	90	82	84	Excellent 1.0 (100-81)	1x5
02	III BMS (clinic)	Obst	1301	17	90	85		Good-0.7 (80-61)	= 5
03								Average 0.5 (60-41)	
04								Poor-0.2 (40-00)	

D PERFORMANCE OF RESULT

Sr. No.	Class / Course	Subject taught	Average % of result in last 2 exam.	Average % of students securing marks above 60% in last 2 exam.	Performance (Average of Col. 4)	Performance	Points achieved (Performance X 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
01	III BMS	OBGY	84.25	28.21	84.25	Excellent 1.0 (100-91)	0.7x5
02						Good-0.7 (90-71)	= 3.5
03						Average 0.5 (70-51)	
04						Poor-0.2 (50-00)	

Total points achieved in tables B, C & D =

13.5

* Achievements by students if any, (Gold medals / awards & national / international publication etc.)

Sign of Candidate with date

Kal
13/10/25

OTHER PERFORMANCE

No.	Performance indicator to be assessed	Evaluation by Reporting Officer			
		Excellent	Good	Average	Poor
	Class Room Planning and control : a) Planning of lessons throughout the academic year b) Effective communication of subject matter and clarity of speech c) Management of lecture and class control d) Involvement of students in learning process e) Use of media such as charts, models, transparencies, OHP, VCR, TV. Or a) Planning of clinical teaching / activity b) Communication with patients / students c) IPR with patients / students d) Management & control of present situation e) Involvement of students in learning process	✓✓	✓✓✓		
	Curricular activity a) Arranging special lectures, camp of eminent persons b) Conducting special training for low profile students c) Attitude towards maintaining cleanliness & aesthetics d) Interaction with teachers, physicians other than his own discipline e) Preparation and display of instructional material, charts, models etc.		✓✓✓✓✓		
	Students' guidance and counseling : a) About books and literature b) About higher education / career planning c) About job opportunities / entrepreneurship d) For preparing interviews / personality development e) For independence study technique		✓✓	✓✓	✓
	Assignments / Evaluations : a) Giving assignments regular and assessing promptly b) Maintaining quality and standard of questions / evaluations. c) Providing feedback to the students about shortcomings d) Innovations in paper setting / evaluations e) Record keeping of students' profile		✓✓✓✓✓		
	Curriculum / Learning Resources Development : a) Interest shown in curriculum development or preparation of syllabi Or Interest shown in development / innovation in clinical activity / Hosp. b) Preparing question bank Or Initiation / involvement in preventive & social health of the area c) Motivating students for study / research d) Preparing handouts / laboratory manuals / writing books, case studies etc. e) Innovation in methodology / technology		✓✓✓✓✓		
	Seminars / Training : a) Use of library books, periodicals, journals etc. b) Attendance in seminars / conferences work shops c) Writing articles in state or national level periodicals d) Delivering speech in other institutions e) Membership of professional bodies awards and honors		✓✓✓✓✓		

No.	Performance indicator to be assessed	Evaluation by Reporting Officer		
		Excellent	Good	Average
7.	Co-Curricular Activities : a) Consultancy any testing in relevance of work area or organizing continuing education programme for revenue generations b) Organizing seminar conference, workshop / camp c) Organizing industrial visits / study tours for students or taking interest in NSS / Blood donation / plantation / medical camps etc. d) Contributions to maintaining student discipline in general e) Ability to work as a resource person		✓ ✓ ✓ ✓ ✓	✓
8.	Administrative functions : a) Contribution to conduct of sports & cultural activities b) Worked as examination / academic / admission / clinical activity In-charge c) Maintenance of students or general discipline or work as rector / warden d) Work as In-charge for housekeeping / environmental hygiene / cleanness of class rooms / premises / gardens / security. e) Interest taken in activities related to canteen, Co-operative stores etc. or Willingness to take up higher or any responsibility		✓ ✓ ✓ ✓ ✓	

02 35 02 01

FINAL ASSESSMENT :

Particulars				Points achieved
a)	Total points achieved in tables (B, C & D) (Consider total points for MO are 11)			13.50
	Points for other performance	No. of tick marks	Multiplying factor	
b)	Excellent	02	2.0	04.00
c)	Good	35	1.4	49.00
d)	Average	02	1.0	02.00
e)	Poor	01	0.4	00.40
f)	Special points given by reporting officer (Max.5)			03.00
Total points achieved out of 100				71.90
In words : Seventy two.				

Note : The special points maximum of 5 may be awarded by reporting officer for the extra ordinary contribution (mention activities for which special points are given)

100-81 : Excellent ✓ 80-71 : Very good
70-61 : Good 60-51 : Average
50-35 : Below average 34-00 : Poor

General assessment & evaluation with remark by HOD :

Very good.

Grade : Very good.

[Signature]
14/10/2025
Sign of HOD with date

General assessment & evaluation with remark by Principal / Coordinator

for Mgt approval.

Head of the Dept.
Obstetrics & Gynaecology
Smt. K. B. Abad Homoeopathic
Medical College, Chandwad

[Signature]
Sign of Coordinator

[Signature] 14/10/25
Sign of Principal with Date